

migrating analogue collections

planning processes
workflow development



migrating analogue collections

planning processes ([case study GBC](#))

- stakeholder communication
- rights management
(copyright clearances, legislation)
- collection profiles
- access requirements/end-to-end
- metadata requirements
- quality control
- gap analysis
(staff, equipment, services infrastructure)
- automation
- costing



migrating analogue collections

workflow development

- training
- carrier preparation
- metadata collection
- quality checking
- data movement
(infrastructure & protocols, communication systems)
- storage
- reporting
- trialling
- analysis
- review